



उत्तर प्रदेश UTTAR PRADESH

006AC 185356

भारत सरकार द्वारा जारी किया गया है
क्रमांक 213
दिनांक 24/11/2013
आ. नं. 5
जिला न्यायाधीश (अधीनस्थ)
जिला न्यायाधीश (अधीनस्थ)

सत्य प्रतिलिपि

वरिष्ठ सहायक/अधीनस्थ
कार्यालय डिप्टी रजिस्ट्रार
फर्रुखी, सोनभद्रा तथा मिर्जापुर जिले

For Ingraham Institute Society

Prithvi
Secretary

08-11-13



उत्तर प्रदेश UTTAR PRADESH

06AC 185355

बनारस इलाहाबाद रेलवे इ-गाहम इन्स्टीट्यूट सोलहवा
दाफ्तरी शीट
मिला ११/०६/१३
अंश ० नियमावली

सत्य प्रतिलिपि

वरिष्ठ महाप्रबन्धक/अध्यक्षक
कार्यालय दिल्ली मजिस्ट्रेट
कमरा, गोरखपुरा तथा मिटस प्रबन्ध

For Ingraham Institute Society

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Secretary

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08-11-13



उत्तर प्रदेश UTTAR PRADESH

06AC 185354

इ-ग्राहम इंस्टीट्यूट लाहौर
प्राप्त २५
मि. १०८५
गुचाव २०१०-११

सत्य प्रतिष्ठिति

परिचय प्रमाण/अवकाश
कार्यालय केन्द्र/संविदा

For Ingraham Institute Society

Prithvi

Secretary

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Amended

RULES AND REGULATION OF INGRAHAM INSTITUTE SOCIETY

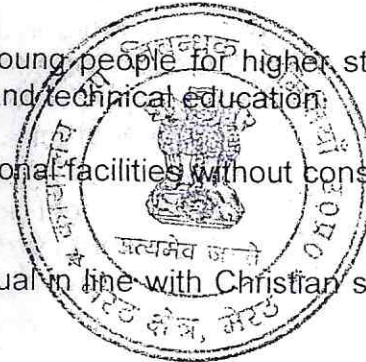
NAME OF THE SOCIETY : INGRAHAM INSTITUTE SOCIETY

ADDRESS OF THE SOCIETY : Ingraham Institute
Hapur Road
Ghaziabad – 201 001 (U.P.)

THE AREA OF OPERATION : The area of operation of this Association shall be whole of India.

THE OBJECTS : The objects and aims of the society are as under :

1. To provide through Ingraham Institute, Ghaziabad and its other branches educational and vocational opportunities and other services in accordance with the policies and purposes of the Methodist Church in India and its successor body, and directives of the Board of Trustees of the endowment bequeathed by Dr. Ingraham from time to time. The objectives of the Institute shall be to ensure facilities and opportunities of Christian Education for Christian youth and children.
2. To provide training facilities for Christian young people for higher studies for vocation through academic and vocational and technical education.
3. To extend to other communities the educational facilities without consideration of religion, caste or creed.
4. To develop the full potential of each individual in line with Christian standards of conduct.
5. To erect buildings, to establish programmes or activity as the society may consider desirable. The income if any to use for the support and maintenance of such training centers, polytechnics and other institutions as aforesaid or for other educational purposes as the society may from time to time decide.
6. To make such rules and regulations for the society as it may deem fit from time to time.
7. To direct Board of Governors and lay down policies which are cognizant with the objectives of the society.
8. To receive recommendation from Board of Governors of Ingraham Institute and to act on them.
9. To ensure, that the Director or the Head of Ingraham Institute and its units are Christian.
10. To do all other things and acts as are indicated or are conducive for the achievement of the aforesaid aims and objects.



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वरिष्ठ सहायक/अध्यक्ष
कार्यालय डिप्टी रजिस्ट्रार
जम्हा, सोसायटी तथा विद्यालय
28-11-13

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Ingraham Institute Society shall be administered in accordance with the following rules, subject to the provisions of the Societies Registration Act, 1860 as applicable to Uttar Pradesh. Subject to these rules the Governing Body of the Institute may from time to time frame bye-laws for the Society.

THE MEMBERSHIP OF THE SOCIETY

Ex-officio Members

Chairman
Bishop of Agra Regional Conference MCI

Executive Secretary
Regional Executive Board of
Agra Regional Conference MCI

Treasurer
Agra Regional Conference MCI

President
Deaconesses Conference, ARC

(Term of Ex-officio members is till the posts held)

Elected Member

- Two elected members by the Executive Board of Agra Regional Conference MCI

(Term is for four years)

Appointed Members

- Director, Ingraham Institute shall be the Secretary of the Ingraham Institute Society

Accounts Officer of Ingraham Institute

(Term is till appointment continues)

Co-opted Members

- Two members will be nominated by the Bishop of Agra Regional Conference for the co-option

(Term is for one year)

TERMINATION OF MEMBERSHIP

A member shall cease to be the member of the society on the following ground.

- 1) If he ceases to be of sound mind.
- 2) If he is involved in criminal case or a case of moral turpitude.
- 3) In case of death
- 4) Fails to pay the membership fee
- 5) Fails to attend three consecutive meetings of the society



For Ingraham Institute Society

P. K. Jaiswal
Secretary

RK Jaiswal

P. K. Jaiswal

Dr. P. K. Jaiswal
08-11-13

4. FUNCTIONS AND POWERS OF THE SOCIETY

- To review the work of the Board of Governors.
- Be custodians of the Institute / Society funds / Trust Fund.
- Receive the financial statement and balance sheet of the Society and trust funds in the annual meeting of the society.
- Authorize persons to operate bank accounts and funds of the Society and Institute.
- Appointment of auditors for society who shall audit the accounts every year they shall be appointed in the annual meeting every year and their remuneration shall be fixed
- Provide such rules and regulations as are necessary for the functioning of the Board of Governors and Institute.

5. MEMBERSHIP FEES

The membership fees of the society for all categories of members shall be Rs.25/- per year.

6. ACCOUNTING YEAR

The accounting year shall be the financial year April to March each year.

7. SOCIETY'S ANNUAL MEETINGS

The annual meeting of the society will be held once a year as per requirements of Societies Registration Act.

8. QUORUM

Majority of the members of the Society shall constitute the quorum for the meeting.

9. AMENDMENTS

This constitution, the memorandum of association of the Society may be amended by the society by a 2/3rd vote of those present and voting provided one month's notice has been given and the proposed amendments have been circulated to all members of the Society and ratified by the Regional Executive Board.

For Ingraham Institute Society
Secretary

10. RESTRICTION CLAUSE

The amendments will only come into effect, once they are ratified by the Regional Executive Board by simple majority.



सत्य प्रतिलिपि

वरिष्ठ सहायक / अन्वेषक

कार्यालय डिप्टी रजिस्ट्रार

कम्प. सोसायटीज तथा चिट्ठा भंडार

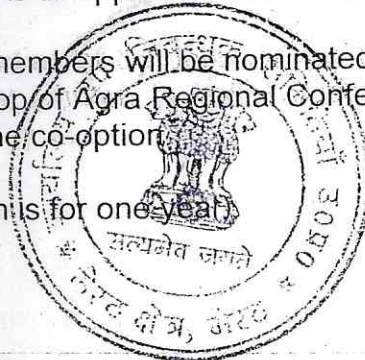
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R.K. Sunny

For Ingraham Institute Society

11. MEMBERSHIP OF THE BOARD OF GOVERNORS

- Ex-officio Members** - Chairman
Bishop of Agra Regional Conference MCI
- Executive Secretary
Regional Executive Board of
Agra Regional Conference MCI
- Treasurer
Agra Regional Conference MCI
- (Term of Ex-officio members is till the posts held)
- Elected Member** - Two elected members by the Executive Board of Agra Regional Conference MCI
- (Term is for four years)
- Appointed Members** - Director, Ingraham Institute
Accounts Officer of Ingraham Institute
- (Term is till appointment continues)
- Co-opted Members** - Two members will be nominated by the Bishop of Agra Regional Conference for the co-option
- (Term is for one year)

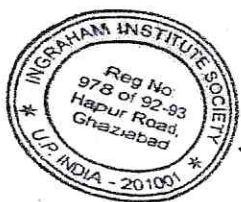


12. VACANCIES OF MEMEBRSHIP

Vacancies occurring in the membership of the Board of Governors shall be filled by the original power. When an additional or representative member misses three consecutive meetings without reasonable cause the Society may declare his seat a vacancy.

13. FUNCTIONS, POWERS AND DUTIES OF THE BOARD OF GOVERNORS

The Board of Governors as constituted above shall have power to perform all such duties as are necessary or expedient for the management of the affairs of the Institute. The decision of the Board of Governors shall be final in all matters of administration. Besides the above it will also be the duty of the Board.



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Secretary

सत्य प्रतिलिपि

वरिष्ठ सहायक/अनुपमक
कायालय डिप्टी रजिस्ट्रार
कर्म, सोसलवर्क तथा चिटस पेश

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R K Sunny

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1. To maintain the Christian character of the Institute and to implement policy in pursuance of its fundamental objectives.
2. To receive appointments, dismissals and confirmation of staff members after probation made by the Director.
3. To receive and recommend for approval the financial statement and audit report of the precious year and to recommend for approval the Annual Budget of the Institute for the Society.
4. To exercise control of the finances of the Institute, to approve or disapprove the annual budget to arrange for the audit of accounts. To authorize the opening of Bank accounts and to arrange raising of funds for the Institute.
5. To erect and alter buildings, to keep the property in good state and repair. To buy or sell property in accordance with the rules and regulations of the Executive Board of the Methodist Church in India or its successor body.
6. To approve for up-grading, reducing or closing of any academic section, project or programmes.
7. To vest and designate such powers and privileges with the Director which are necessary for the efficient running of the Institute.
8. To manage and administer properties of the Institute on behalf of the Executive Board of the Methodist Church in India which is the legal property holding body.
9. To receive the recommendations of the Unit Committee and take necessary action.
10. To review the reports of various managing Committees and take appropriate action.
11. To follow the directives of the Society. To make recommendations to the Society or necessary action.
12. To appoint such committees as and when needed and as it may deem proper.
- 13.
14. **OFFICERS :**

The Board of Governors shall elect from among its members the following officers :

1. Chairman
2. Vice Chairman

For Ingraham Institute Society

Secretary



सत्य प्रतिलिपि

वरिष्ठ सहायक/अनुबंधक
कार्यालय डिप्टी रजिस्ट्रार
कम्पर्स, सोसायटीज तथा चिटस मेम्बर

08-11-13

3. Executive Secretary
4. Treasurer

The officers of the Board of Governors shall be the 1) Chairman, 2) Vice-Chairman and the 3) Executive Secretary 4) The Treasurer. Director of the Institute shall be the Executive Secretary and the Treasurer of the Board any other officer which the Society may subsequently appoint: all of who except the Chairman and the Executive Secretary and Treasurer shall be elected for two years by the Society. Normally every meeting shall be presided by the Chairman. In the absence of the Chairman the Vice-Chairman if present will preside. In his absence the members may elect a person from those present to preside over the meeting.

1. Chairman shall be the resident Bishop of the area.
2. The Vice-Chairman shall be appointed by the Society from among the members of the Board and in the absence of the Chairman shall have all the powers and authority of the Chairman.
3. Executive Secretary : The Director of the Institute shall be the Executive Secretary of the Board of Governors and the Society. He shall issue notice of annual and special meetings and shall receive and attend to the correspondence and shall have custody of all records and shall carry out such other duties as may be required of him by the Board and the Society.
4. The Director of the Institute shall be the Treasurer of the Board of Governors and the Society. He shall be the sanctioning authority for all financial transactions. He shall operate all bank accounts and invest funds of the Society and the Board as directed. He shall have powers to open new bank accounts and invest money in line with the financial policies of the Society.

15. DIRECTOR

The Director of Ingraham Institute shall be the Chief Administrative Officer, who will be appointed by the Bishop of the area or his successor body on such terms and conditions as may be decided by the Society. As the chief administrative and executive officer, he shall have the discretionary powers in all matters of administration and finances, and shall exercise such power in consultation with Chairman if necessary for the general management of the Institute.

16. MEETINGS

1. Annual Meeting : The annual meeting of the Board of Governors will ordinarily be held before the end of the financial year. 15 days clear notice after the date of posting shall be given to the members stating the time, place and business to be transacted. The business of such a meeting shall be :



सत्य प्रतिलिपि

वरिष्ठ सहायक/अधीनस्थ

कायालय डिप्टी रजिस्ट्रार

फर्म, सोसायटीज तथा चिट्स में

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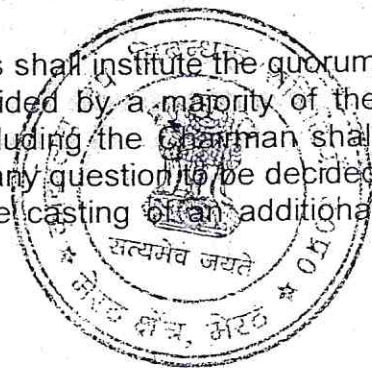
- a. To review and approve the minutes of the previous meeting.
- b. To receive the annual report of the Director.
- c. To consider the audited accounts of the previous year and to recommend for approval the budget for the year. To receive the audit report of the previous year.
- d. To appoint such committees as may be needed and to receive and ratify their actions.
- e. To elect additional members if and when necessary.
- f. To do any other business with the permission of the Chairman.

2. Special Meetings : May be called

- a. By the Director with the permission of the Chairman or
- b. On the requisition signed by at least 8 members of the Board stating the object of the proposed meeting. The secretary shall call the meeting within 20 days of the lodging of the requisition at the office of the Institute.

17. QUORUM

Majority of the members of the Board of Governors shall constitute the quorum for the meeting. All the questions shall be decided by a majority of the members present and voting. Each member including the Chairman shall have one vote. If there is an equality of votes on any question to be decided the Chairman shall have the right to exercise the casting of an additional vote. Voting shall be in person and not by proxy.



18. RESTRICTION CLAUSE

The Director shall not employ his own immediate relatives on the Institute staff unless authorized by the Board of Governors.

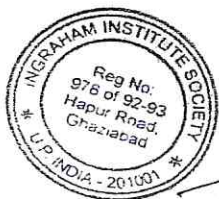
19. UNIT COMMITTEE

The Unit Committee shall consist of the Chairman or Vice-Chairman, Director and heads of units. There shall be a staff representative on the unit committee according to seniority in terms of length of service in the Institute provided they are High school pass. (This excludes the staff of those recognized units which have a Managing Committee of their own.) The Committee shall meet at least once a year.

For Ingraham Institute Society

QUORUM

Majority members of the unit committee shall constitute the quorum of the unit committee.



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सत्य प्रतिलिपि

वरिष्ठ महापाठक/भारतवर्षक
कायालय किराडी राजस्थान
कम्पस, सोरायटोला तथा चित्तिस भेरा

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08-11-13

Secretary

POWER AND FUNCTIONS

- a) The unit Committee shall look into the management of the affairs of various units of the Institute.
- b) To consider long range plans for the Institute.
- c) To perform such other duties as the Board of Governors may assign it.

20. PROPERTY

The title of landed property of the Ingraham Institute shall be held by the Executive Board of the Methodist Church in India. Ingraham Institute Society shall be the managing trustee. The Board of Governors shall recommend matters effecting purchase, transfer and selling of property to the Executive Board of the Methodist Church in India through the proper channel.

21. LIABILITY

- a) The liability of the Society or Board members for any act of neglect, lose, litigation or claim shall not be more than Rs.100.00 for each member of the society or Board.
- b) No liability of the Ingraham Institute could be transferred or referred to any other body or organization except its own Society.
- c) Similarly no liability of any other body society or organization even that of its property holding body can be transferred or related to Ingraham Institute Society.

22. SUIT BY OR AGAINST INGRAHAM INSTITUTE AND ITS BOARD OF GOVERNORS / SOCIETY

The person in whose name the Ingraham Institute Society may sue or be sued shall be the director, who represents Ingraham Institute in all matters.

23. AMENDMENTS

This Constitution and rules and regulations of the Society may be amended by the Society by a 2/3rd vote of those present and voting provided one month's notice has been given and the proposed amendments come into effect after the ratified by these amendments and they are further ratified by the Executive Board of the Agra Regional Conference.

24. AMALGAMATION

Whenever it shall appear to the Board of Governors that it is advisable to amalgamate the Society wholly with another Society the Board will convene a special meeting for the consideration thereof in accordance to rules and

For Ingraham Institute Society

Redbus
Secretary

सत्य प्रतिलिपि

वरिष्ठ सहायक/अध्यक्ष
कार्यालय डिप्टी रजिस्ट्रार
फर्स्ट, सोसायटीज तथा चिट्स भवन

2018-11-13



RK Sunny

Redbus

resolutions passed with 2/3rd and confirmed by a similar majority of votes at a second special general meeting convened at least thirty days after former meeting. The same will have to be ratified by the Society and further by the Executive Board of the MCI or its successor in interest.

25. DISSOLUTION

- No motion for dissolution of Ingraham Institute Society shall be entertained unless it is received in writing by registered post and is supported by at least 2/3rd membership of the Society and unless notice thereof has been given in the writing by registered post at least 6 weeks before the date of the said meeting at which it is intended to be moved.
- Such a motion will be deemed to be carried out at a meeting if it is supported by not less than 2/3 of the members present and further approved by the Executive Board of Methodist Church in India.
- If, on dissolution of Ingraham Institute Society, there shall remain, after settling of all debts and liabilities, any assets and property whatsoever the same shall not be paid to or distributed among the members but it shall be given to some other society as may be determined by the votes of the majority of the members present at the time of dissolution as well as the Executive Board of the Methodist Church in India having objects similar or allied to Ingraham Institute and which is recognized under the Societies Registration Act 1860.

26. RESTRICTIONS FOR NO OBJECTION CERTIFICATE BY STATE GOVERNMENT

- Renewal of Society will be done from time to time and as per requirement of the law.
- One member will be nominated by Director of education in school management committee.
- At least 10 percent seats will be reserved for brilliant and intelligent students of scheduled castes and scheduled tribes and fees will be charged from them as charged by schools of Uttar Pradesh Madhyamik Shiksha Parishad / Basic Shiksha Parishad for different classes.
- Society will not demand for any grant-in-aid from the State Government if the school gets affiliated to CBSE / ICSE. The recognition / grant from Madhyamik Shiksha Parishad will automatically be discontinued.
- Teaching and non-teaching staff of school will not be paid (grant-in-aid allowance) less than the Government aided school employees.
- Society will follow orders issued from time to time by State Government.
- Record of school will be kept in prescribed proforma and registers.



सत्य प्रतिलिपि

वरिष्ठ प्राध्यापक/अध्यापक

कायालय डिप्टी कमिश्नर

कृष्ण, सोनभद्रा तथा चित्तूर जिला

28-11-23

8. Service rules of employees will be made and they will be paid Post retirement benefits as given to non-Government aided school employees.
9. Change / amendment in above conditions will be made with the permission of the government.

Dated : 17th September 2005



<u>S.No.</u>	<u>Name</u>	<u>Signature</u>
1.	Bishop Nimrod Christian	Sd/-
2.	Rev. D.P. Lall	Sd/-
3.	Mr. Prem Lal Shah	Sd/-
4.	Mrs. Vatsala Christian	Sd/-
5.	Rev. Shreepal	Sd/-
6.	Mr. Sunil Singh	Sd/-
7.	Wg. Cdr. P. Jethro	Sd/-
8.	Mr. R.K. Sunny	Sd/-
9.	Mr. Ajai I. Chand	Sd/-
10.	Miss J. Singh	Sd/-

सत्य प्रतिलिपि

वर्षित संसाधक/अनुपक
कायालय चित्तौड़ नगर
कर्म, सोसायटीज तथा चिट्स मेरठ

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08-11-13



Attended true copy

ORIGINAL COPY

Sd/-

Deputy Registrar

Firms Societies & Chits

Uttar Pradesh, Meerut

For Ingraham Institute Society

Phalgun
Secretary

RK Sunny

Phalgun